



This Advanced Hong Kong Tax Course is a compulsory component of the Professional Diploma in Hong Kong Tax (香港稅務專業文憑). Please refer to the [leaflet](#) for details of the HKICPA's professional diplomas in taxation.

Topic / Assessment	Workshop Date	Monday Tutorial Date	Wednesday Tutorial Date	Thursday Tutorial Date
1. The Source Concept: Guiding Principles and Practice	22 Aug 2015	24 Aug 2015	26 Aug 2015	27 Aug 2015
2. Capital vs. Revenue: A Review of Precedent Cases	5 Sep 2015	7 Sep 2015	9 Sep 2015	10 Sep 2015
3. Corporate Tax Planning, Tax Avoidance and Tax Risk Management	19 Sep 2015	21 Sep 2015	23 Sep 2015	24 Sep 2015
4. Resolving Tax Controversy I – Practical Aspects of Handling Tax Investigation	10 Oct 2015	12 Oct 2015	14 Oct 2015	15 Oct 2015
5. Resolving Tax Controversy II – Managing Objections and Appeals	17 Oct 2015	19 Oct 2015	28 Oct 2015	29 Oct 2015
6. Global Employees and Individual Income Tax Planning	31 Oct 2015	2 Nov 2015	4 Nov 2015	5 Nov 2015
Presentation (with submission of a written report)	21 / 28 Nov 2015	Participants are required to attend one of the above series of tutorials, on Mondays, Wednesdays or Thursdays.		
Examination	12 Dec 2015 (afternoon)			

- The minimum requirement for admission to this course is knowledge of Hong Kong taxation to the level of module D of the Institute's QP (or equivalent).
- Course Fee of this Advanced Hong Kong Tax Course is HK\$15,000, inclusive of a training manual.
- This Course has 6 workshops and 6 tutorials with 33 teaching hours. The medium of instruction is English.
- Workshops are held on Saturday afternoons with duration of 3 hours from 2:00pm to 5:00pm.
- Tutorials are held on weekday evenings with duration of 2.5 hours from 7:00pm to 9:30pm.

Application for Registration

Please send the completed form together with your payment to: Education and Training Department, Hong Kong Institute of CPAs, 27/F, Wu Chung House, 213 Queen's Road East, Hong Kong.	Enquiries : 2287 7233 (Tracy Yeung) Fax : 2147 3293 Enrolment Deadline : Extended to 14 August 2015
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SECTION 1 – PERSONAL PARTICULARS *(Please complete this section in BLOCK LETTERS.)*

Name*: (Mr./Ms.**)
(in English) _____
(Family Name) (Given Names)

Name*: _____
(in Chinese)

HKICPA Membership No.: _____ Mobile No.: _____

Position: _____ Organization: _____

Are you a member of the Institute's Taxation Faculty (TF)? Yes, (TF Membership No.: _____) No

* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and for issuance of Examination Result Slip. Please contact the Institute for any change of particulars.

** Delete as appropriate.

SECTION 2 – QUALIFICATIONS AND EXPERIENCE

1. Knowledge of Hong Kong taxation I have passed Module D of the Institute's QP.
 I have the knowledge of Hong Kong taxation equivalent to Module D of the Institute's QP.
My knowledge was gained from # _____

2. Highest academic qualification: _____

3. Other professional qualifications (if any): _____

4. Types and length of taxation experience gained:

Position(s) held	Type of firm and size	Areas of practice	Length of full time experience
			years
			years
			years
			years
			years
Total length of taxation experience			years

Please specify the course/examination related to Hong Kong taxation you have completed/passed.

SECTION 3 – CHOICE OF TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** for your choice of tutorial sessions. Please read them carefully before making your choice.

- Once accepted into the Advanced Hong Kong Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
- These tutorials will be held on Monday, Wednesday and Thursday evenings as detailed in the Timetable overleaf. **It is your responsibility to ensure that there is no clash of your time when making your choices.**
- You are required to put down "1", "2" and "3" for 1st, 2nd and 3rd choices respectively in the boxes below.
- If you do not wish to be allocated to a particular series of tutorial sessions, please mark a cross "X" in the box as appropriate.
- The Institute will use its best endeavours to accommodate your preferences but no guarantee can be given.
- Once assigned to a specific session, you are **not allowed to change** to another tutorial session. You are required to attend all tutorials.

CHOICE (Please put "1", "2", "3" or "X" to indicate your order of preferences.)	Mondays	Wednesdays	Thursdays
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SECTION 4 – PAYMENT

Course Fee: HK\$15,000			
Payment by: <input type="checkbox"/> Visa/MasterCard <input type="checkbox"/> BOC HKICPA UnionPay Card <input type="checkbox"/> Cheque No. _____ (Bank: _____)			
For payment by credit card, please fill in the following:	Card Number:		
Cardholder's Name (please print):	Card Expiry Date (month/year):		
Date:	Cardholder's Signature:		
FOR OFFICE USE	Auth. code no.	Handled by	Date

- Cash will not be accepted.
- Crossed cheques should be made payable to the "Hong Kong Institute of Certified Public Accountants" or "HKICPA". Applications will not be processed if post-dated or dishonoured cheques are received.
- Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

SECTION 5 – OFFICIAL RECEIPT

Who is sponsoring your Course Fee?

- Self The official receipt will be issued in the name of the course participant and sent to your registered email.
- Employer The official receipt will be issued to your employer and sent by email.

Name of Organization: _____ Contact Person: _____
Contact Tel No.: _____ Email Address: _____

SECTION 6 – POINTS TO NOTE

- All enrolment applications are subject to the Institute's final approval.
- Once an enrolment application is submitted, cancellation is not allowed.
- NO** certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in Hong Kong Tax. Please refer to the [leaflet](#) about this diploma for details.
- Workshops/tutorials/examinations will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
- No unauthorized audio or video recording is allowed in the Course.
- The Institute reserves the right to change the dates, time, venues, contents and/or teachers for the workshops or tutorials due to unforeseen circumstances.
- The Institute reserves the right to cancel part/all of the Course due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.
- Personal Data (Privacy) Ordinance:** Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which applicants are enrolled. Data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The Institute intends to use the personal data of your name, email address and correspondence address to inform you of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and student member you may opt out from receiving such materials at any time by login the following link, <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

SECTION 7 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

_____/_____/_____
DD MM YYYY

Places for the course are limited. The Institute's decision on enrolment is final.