



**Application form for
 Module Preparation Seminars on QP Modules
 December 2013 session**

Personal Data (Privacy) Ordinance: All personal data collected in this form will only be used for the purpose of the administration of the course on which registered students are enrolled. In addition, the Hong Kong Institute of Certified Public Accountants ("the Institute") may use the collected data for statistical research and analysis, for keeping registered students informed of its services and for other uses internally. The provision of personal data by means of this form is voluntary. It may be accessible to offices, committees or persons when processing the course application and related matters.

Name : _____ Student No : _____

Tel (Day Time) : _____ Tel (Mobile) : _____

Email Address : _____

Payment of **\$150** per seminar (**please use separate cheque for each seminar**)

Module A – Financial Reporting

<input type="checkbox"/> 15 Oct 2013 – MPS (Part I)	Cheque # _____	Bank _____
<input type="checkbox"/> 29 Oct 2013 – MPS (Part II)	Cheque # _____	Bank _____
<input type="checkbox"/> 28 Nov 2013 – Section A (Case)	Cheque # _____	Bank _____
<input type="checkbox"/> 2 Dec 2013 – Section B (Essay / Short Question)	Cheque # _____	Bank _____

Module B – Corporate Financing

<input type="checkbox"/> 18 Oct 2013 – MPS (Part I)	Cheque # _____	Bank _____
<input type="checkbox"/> 25 Oct 2013 – MPS (Part II)	Cheque # _____	Bank _____
<input type="checkbox"/> 7 Nov 2013 – Section A (Case)	Cheque # _____	Bank _____
<input type="checkbox"/> 21 Nov 2013 – Section B (Essay / Short Question)	Cheque # _____	Bank _____

Module C – Business Assurance

<input type="checkbox"/> 17 Oct 2013 – MPS (Part I)	Cheque # _____	Bank _____
<input type="checkbox"/> 31 Oct 2013 – MPS (Part II)	Cheque # _____	Bank _____
<input type="checkbox"/> 4 Nov 2013 – Section A (Case)	Cheque # _____	Bank _____
<input type="checkbox"/> 3 Dec 2013 – Section B (Essay / Short Question)	Cheque # _____	Bank _____

Module D - Taxation

<input type="checkbox"/> 16 Oct 2013 – MPS (Part I)	Cheque # _____	Bank _____
<input type="checkbox"/> 24 Oct 2013 – MPS (Part II)	Cheque # _____	Bank _____
<input type="checkbox"/> 12 Nov 2013 – Section A (Case)	Cheque # _____	Bank _____
<input type="checkbox"/> 26 Nov 2013 – Section B (Essay / Short Question)	Cheque # _____	Bank _____

Notes on Enrolment

A. Fee

- 1) HK\$150 per seminar. Cash is not accepted. **Please use separate cheque for each seminar.**
- 2) Application must be accompanied by a cheque payable to “**Hong Kong Institute of Certified Public Accountants**” or “**HKICPA**”.

B. Enrolment and Deadline

- 1) All application should be made using the enclosed enrolment form.
- 2) All fees submitted are non-transferable and non-refundable except in case of over-subscription or unforeseen circumstances leading to cancellation of seminars.
- 3) The Institute reserves the right to change its speakers or to cancel the seminar due to unforeseen circumstances.
- 4) The completed enrolment form, together with the required fee, should reach the **Student Education & Training Department, Hong Kong Institute of Certified Public Accountants, 37/F., Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong** on or before the application deadlines. Enrolment submitted without a completed enrolment form or the required fee will not be processed.
- 5) No reservation will be accepted. Enrolment is accepted on a first-come-first-served basis.

C. Notification

- 1) Successful applicants will receive a confirmation reply via email or post.
- 2) Applicants should call the Institute’s Student Education & Training Department on 2287 7236 for assistance if they do not receive any notification about their enrolment two days before the seminar.

D. Direct marketing of the Institute's services

- 1) The Institute intends to use the personal data of your name and email address to inform you of CPD activities, members' and registered students' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and registered student you may opt out from receiving such materials any time by login this link: <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For non-member you may opt out from receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer.

Signature: _____

Date: _____