

## Deadlines for Submission of Applications in 2018/ 2019

The Institute's Registration and Practising Committee, which deals with applications for membership, international affiliates, practising certificate, advancement to fellowship, registration of new firms / corporate practices and other related matters, has set the submission deadlines for applications to be processed in 2018/ 2019 as follows:

<u>Application to be processed in</u>	<u>Submission Deadline</u>
<del>July 2018</del>	<del>Monday, 14 May 2018</del>
September 2018	Monday, 16 July 2018
December 2018	Monday, 24 September 2018
March 2019	Monday, 7 January 2019
May 2019	Monday, 18 March 2019
July 2019	Monday, 20 May 2019
September 2019	Monday, 22 July 2019
December 2019	Monday, 30 September 2019

Submission deadlines must be observed if applications are to be processed on time. Those received after the deadline will be processed in the subsequent round of application processing. Results will usually be available 10 weeks after the submission deadline.

Hong Kong Institute of  
Certified Public Accountants  
香港會計師公會

**Note:-**

1. *All completed application forms must be accompanied with appropriate application and annual fees and relevant supporting documents.*
2. *Applications submitted without appropriate application and annual fees and/or relevant supporting documents will be pending in this office for at most six months from the date of first receipt of the application by the Institute. It will be rejected for failure to provide appropriate payment and/or sufficient information for processing after the lapse of the six-month period. An administration charge, as announced in the latest Fee Schedule posted in the Institute's website at [www.hkicpa.org.hk](http://www.hkicpa.org.hk), will be deducted from the refund in case an application is rejected by the Institute or is withdrawn by the applicant.*
3. *The Institute reserves the right to change the submission deadline without prior notice. Please check the Institute's website from time to time for the latest version.*