



HKICPA's Specialist Programmes in Taxation

Professional Diploma in China Tax / Professional Diploma in Hong Kong Tax

The two professional diplomas in taxation introduced by the Institute, namely, Professional Diploma in China Tax and Professional Diploma in Hong Kong Tax, are developed from the Advanced Diploma in Specialist Taxation programme introduced by the Institute in 2012. The enhanced programme structure and contents aim to accommodate members' different training needs.

Both programmes are part-time programmes, with workshops to be held on Saturday afternoons and tutorials to be held on weekday evenings. Each programme consists of 2 courses and an Ethics Workshop.

All preparatory and contact hours will qualify as verifiable CPD hours for the Institute's members.

Programme Structure of HKICPA's Specialist Programmes in Taxation



Objective of the Specialist Programmes in Taxation

These programmes provide participants with an integrated study of international tax and different aspects of Hong Kong or China taxation, with particular emphasis on practical issues relating to these areas and the primary principles that underpin them.

The Professional Diploma in China Tax covers international tax and China taxation topics comparable to the Taxation I (稅法 <一>) and Taxation II (稅法 <二>) papers of the Mainland Certified Tax Agent (中國註冊稅務師) examination.

The Professional Diploma in Hong Kong Tax covers international tax and advanced Hong Kong taxation topics aiming at enhancing participants' tax knowledge and competence beyond the QP Module D level with an emphasis on analytical review of cases.

Programme Coverage and Structure

Professional Diploma in China Tax comprises International Tax Course, China Tax Course and an Ethics Workshop.

Professional Diploma in Hong Kong Tax comprises International Tax Course, Advanced Hong Kong Tax Course and an Ethics Workshop.

Participants can take the courses in any order. The Ethics Workshop will be held during the International Tax Course.

The International Tax Course and Ethics workshop are required in both diplomas. Participants who are pursuing both diplomas will need to take and pass the International Tax Course and attend the Ethics Workshop once only.

Training manuals will be provided.

In order to enhance the potential for success in the programmes, participants need to commit to studying, obtaining practical experience through their work, and undertaking further reading and research.

For whom are the Specialist Programmes designed?

The students of the programmes will be members of the Institute who want to extend their tax knowledge and practical experience and stretch themselves to become competent tax advisers in an increasingly complex environment.

Award

Upon successful completion of the relevant Courses, participants will be awarded a certificate of completion of the relevant professional diploma, namely Professional Diploma in China Tax or Professional Diploma in Hong Kong Tax.

Prize(s) may be awarded to participant(s) with outstanding achievements in each Course.

Admission Requirements

Individuals who meet the following criteria are eligible for admission to the Courses:

1. HKICPA members, and
2. For the Advanced Hong Kong Tax Course, existing knowledge of Hong Kong taxation to the level of Module D of the Institute's QP.

There is no requirement for existing knowledge of China tax and international tax to enrol on China Tax Course and International Tax Course respectively.

Practical tax experience is highly desirable for participants to benefit fully from the courses. As places are limited, preference may be given to applicants who have practical experience. Preference may also be given to members of the Institute who are members of the Institute's Taxation Faculty.

	International Tax Course	China Tax Course	Advanced Hong Kong Tax Course
Learning Outcomes	Understanding of the key international tax concepts and practical taxation skills to provide competent tax advice with respect to cross border transactions.	Understanding of key China taxation laws and practice and its application to practical tax computation. Ability to analyse China taxation issues and come up with sound tax planning solutions.	Practical and in-depth knowledge of the key areas in contemporary taxation practice in Hong Kong. Ability to analyse Hong Kong taxation issues and come up with sound tax planning solutions.
Topics covered	<ul style="list-style-type: none"> • Introduction of International Tax & Tax Agreements • Passive Income • Business Profits & Permanent Establishment • Capital Gains & Other Income • Employment Income & Directors Fees • Relief of Double Taxation & Non-discrimination • Transfer Pricing • International Corporate Tax Planning • Mergers & Acquisitions 	<ul style="list-style-type: none"> • 中国税务制度简介 • 企业的组成方式 • 税收缴收管理制度 • 企业所得税 • 个人所得税 • 增值税 • 消费税 • 营业税 • 关税 • 交易和财产相关税收 • 特定目的税 	<ul style="list-style-type: none"> • Source of Profits • Capital vs Revenue Expenditure • Capital vs Revenue Income • Corporate Tax Planning, Tax Avoidance & Tax Risk Management • Tax Controversy • Objection & Appeals • Global Employees & Individual Income Tax Planning
Medium of Instruction	English	Cantonese / Putonghua (The training materials are written in Simplified Chinese.)	English
Fees (Inclusive of a training manual)	HK\$13,000	HK\$15,000	HK\$15,000

Teaching Professionals

Course Directors

Anthony Tam is the Tax Managing Partner of Greater China practice of Mazars Certified Public Accountants. His areas of specialization include Hong Kong and China tax, with extensive experience in mergers and acquisitions as well as transfer pricing. He is also the Deputy Chairman of HKICPA's Taxation Faculty Executive Committee. He taught part-time in Canadian taxation at the undergraduate level at Faculty of Commerce, University of Toronto. He was also one of the lecturers of the In-Depth Tax Course of the Canadian Institute of Chartered Accountants. Besides being one of the course directors of these programmes, he is also a facilitator on China Taxation of Advanced Taxation Program run by the Academy of Taxation of Singapore.

Berry Kwok is a Visiting Associate Professor at United International College, Beijing Normal University-Hong Kong Baptist University in Zhuhai, teaching Applied Ethics, Entrepreneurship and Innovation, Organizational Behaviour, Principles of Law and Introduction to Business. He taught law courses as an Associate Professor at National Chengchi University in Taiwan. Berry previously practised as a lawyer and CPA, served as Chief Financial Officer of multinationals operating in Indonesia, Singapore, Hong Kong and China, and was formerly a partner in charge of tax at Touche Ross in Hong Kong. He has extensive experience in Hong Kong, China and international tax.

Facilitators for workshops and tutorials

Experienced specialists in the field of taxation comprising practising accountants, academics and lawyers.

Enquiries

About the Specialist Programmes in Taxation

Ms. Tracy Yeung Tel: 2287-7233
(e-mail: tracyyeung@hkicpa.org.hk)

About joining the Taxation Faculty

Ms. May Hung Tel: 2287-7009
(e-mail: may@hkicpa.org.hk)



Hong Kong Institute of
Certified Public Accountants
香港會計師公會



This Advanced Hong Kong Tax Course is a compulsory component of the Professional Diploma in Hong Kong Tax (香港稅務專業文憑). Please refer to the [leaflet](#) for details of the HKICPA's professional diplomas in taxation.

Topic / Assessment	Workshop Date	Monday Tutorial Date	Wednesday Tutorial Date	Thursday Tutorial Date
1. The Source Concept: Guiding Principles and Practice	22 Aug 2015	24 Aug 2015	26 Aug 2015	27 Aug 2015
2. Capital vs. Revenue: A Review of Precedent Cases	5 Sep 2015	7 Sep 2015	9 Sep 2015	10 Sep 2015
3. Corporate Tax Planning, Tax Avoidance and Tax Risk Management	19 Sep 2015	21 Sep 2015	23 Sep 2015	24 Sep 2015
4. Resolving Tax Controversy I – Practical Aspects of Handling Tax Investigation	10 Oct 2015	12 Oct 2015	14 Oct 2015	15 Oct 2015
5. Resolving Tax Controversy II – Managing Objections and Appeals	17 Oct 2015	19 Oct 2015	28 Oct 2015	29 Oct 2015
6. Global Employees and Individual Income Tax Planning	31 Oct 2015	2 Nov 2015	4 Nov 2015	5 Nov 2015
Presentation (with submission of a written report)	21 / 28 Nov 2015	Participants are required to attend one of the above series of tutorials, on Mondays, Wednesdays or Thursdays.		
Examination	12 Dec 2015 (afternoon)			

- The minimum requirement for admission to this course is knowledge of Hong Kong taxation to the level of module D of the Institute's QP (or equivalent).
- Course Fee of this Advanced Hong Kong Tax Course is HK\$15,000, inclusive of a training manual.
- This Course has 6 workshops and 6 tutorials with 33 teaching hours. The medium of instruction is English.
- Workshops are held on Saturday afternoons with duration of 3 hours from 2:00pm to 5:00pm.
- Tutorials are held on weekday evenings with duration of 2.5 hours from 7:00pm to 9:30pm.

Application for Registration

Please send the completed form together with your payment to: Education and Training Department, Hong Kong Institute of CPAs, 27/F, Wu Chung House, 213 Queen's Road East, Hong Kong.	Enquiries : 2287 7233 (Tracy Yeung) Fax : 2147 3293 Enrolment Deadline : 12 August 2015
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SECTION 1 – PERSONAL PARTICULARS (Please complete this section in BLOCK LETTERS.)

Name*: (Mr./Ms.**)
(in English) _____ (Family Name) _____ (Given Names)

Name*: _____
(in Chinese)

HKICPA Membership No.: _____ Mobile No.: _____

Position: _____ Organization: _____

Are you a member of the Institute's Taxation Faculty (TF)? Yes, (TF Membership No.: _____) No

* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and for issuance of Examination Result Slip. Please contact the Institute for any change of particulars.

** Delete as appropriate.

SECTION 2 – QUALIFICATIONS AND EXPERIENCE

1. Knowledge of Hong Kong taxation I have passed Module D of the Institute's QP.
 I have the knowledge of Hong Kong taxation equivalent to Module D of the Institute's QP.
My knowledge was gained from # _____

2. Highest academic qualification: _____

3. Other professional qualifications (if any): _____

4. Types and length of taxation experience gained:

Position(s) held	Type of firm and size	Areas of practice	Length of full time experience
			years
			years
			years
			years
			years
Total length of taxation experience			years

Please specify the course/examination related to Hong Kong taxation you have completed/passed.

SECTION 3 – CHOICE OF TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** for your choice of tutorial sessions. Please read them carefully before making your choice.

- Once accepted into the Advanced Hong Kong Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
- These tutorials will be held on Monday, Wednesday and Thursday evenings as detailed in the Timetable overleaf. **It is your responsibility to ensure that there is no clash of your time when making your choices.**
- You are required to put down "1", "2" and "3" for 1st, 2nd and 3rd choices respectively in the boxes below.
- If you do not wish to be allocated to a particular series of tutorial sessions, please mark a cross "X" in the box as appropriate.
- The Institute will use its best endeavours to accommodate your preferences but no guarantee can be given.
- Once assigned to a specific session, you are **not allowed to change** to another tutorial session. You are required to attend all tutorials.

CHOICE (Please put "1", "2", "3" or "X" to indicate your order of preferences.)	Mondays	Wednesdays	Thursdays
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SECTION 4 – PAYMENT

Course Fee: HK\$15,000			
Payment by: <input type="checkbox"/> Visa/MasterCard <input type="checkbox"/> BOC HKICPA UnionPay Card <input type="checkbox"/> Cheque No. _____ (Bank: _____)			
For payment by credit card, please fill in the following:	Card Number:		
Cardholder's Name (please print):	Card Expiry Date (month/year):		
Date:	Cardholder's Signature:		
FOR OFFICE USE	Auth. code no.	Handled by	Date

- Cash will not be accepted.
- Crossed cheques should be made payable to the "Hong Kong Institute of Certified Public Accountants" or "HKICPA". Applications will not be processed if post-dated or dishonoured cheques are received.
- Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

SECTION 5 – OFFICIAL RECEIPT

Who is sponsoring your Course Fee?

- Self The official receipt will be issued in the name of the course participant and sent to your registered email.
- Employer The official receipt will be issued to your employer and sent by email.

Name of Organization: _____ Contact Person: _____
Contact Tel No.: _____ Email Address: _____

SECTION 6 – POINTS TO NOTE

- All enrolment applications are subject to the Institute's final approval.
- Once an enrolment application is submitted, cancellation is not allowed.
- NO** certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in Hong Kong Tax. Please refer to the [leaflet](#) about this diploma for details.
- Workshops/tutorials/examinations will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
- No unauthorized audio or video recording is allowed in the Course.
- The Institute reserves the right to change the dates, time, venues, contents and/or teachers for the workshops or tutorials due to unforeseen circumstances.
- The Institute reserves the right to cancel part/all of the Course due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.
- Personal Data (Privacy) Ordinance:** Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which applicants are enrolled. Data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The Institute intends to use the personal data of your name, email address and correspondence address to inform you of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and student member you may opt out from receiving such materials at any time by login the following link, <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

SECTION 7 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

_____/_____/_____
DD MM YYYY

Places for the course are limited. The Institute's decision on enrolment is final.