

**Part V:
Audit Practice Manual Application
Workshops**

Audit Practice Manual Application Workshops

The revised Institute Audit Practice Manual is targeted to be completed in the summer of 2010 and will be updated to address the recently released Clarified Hong Kong Standards on Auditing that will be effective for audit of financial statements for periods beginning on or after 15 December 2009 (same as the international effective date).

- Training workshops are planned to refresh audit skills in audit risk assessments, and to learn how to navigate the excel based audit programmes contained in the Audit Practice Manual.
- Sessions will be held to introduce the revamped audit practice manual and the new requirements under the Clarified Hong Kong Standards on Auditing and how they affect audit engagements.

Language	English
Competency	Auditing and Assurance
Rating	Intermediate Level*
CPD Credit Hour	7 Hours
Fee	\$ 420 (members) \$ 680 (Non-members)
Venue	HKICPA Training Centre 27/F, Wu Chung House, Wanchai

Programme schedule

[Download Application Form](#)

[Apply on-line](#)

Date	Topic	Time	Deadline for Applications
26 November 2010 (Friday)	Audit Practice Manual Application Workshop 1	9:00 am – 5:00 pm	19 November 2010
29 November 2010 (Monday)	Audit Practice Manual Application Workshop 2 (Re-run)	9:00 am – 5:00 pm	22 November 2010
1 December 2010 (Wednesday)	Audit Practice Manual Application Workshop 3 (Re-run)	9:00 am – 5:00 pm	24 November 2010
2 December 2010 (Thursday)	Audit Practice Manual Application Workshop 4 (Re-run)	9:00 am – 5:00 pm	25 November 2010
3 December 2010 (Friday)	Audit Practice Manual Application Workshop 5 (Re-run)	9:00 am – 5:00 pm	26 November 2010
6 December 2010 (Monday)	Audit Practice Manual Application Workshop 6 (Re-run)	9:00 am – 5:00 pm	29 November 2010
20 December 2010 (Monday)	Audit Practice Manual Application Workshop 7 (Re-run)	9:00 am – 5:00 pm	13 December 2010

* Please refer [here](#) for descriptions of other competencies and ratings.

****New**
Audit Practice Manual
Application Workshop**



Audit Practice Manual Application Workshop

November – December 2010



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

**Please click here for online enrolment
(for HKICPA members only)**

Operation & Finance Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893-9853

Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Company name: _____

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

(Tick as appropriate)	Event Code	Audit Practice Manual Application Workshop	Enrolment deadline
	APM101126	26 November 2010 (Friday) – Workshop 1	19 November 2010
	APM101129	29 November 2010 (Monday) – Workshop 2 (Re-run)	22 November 2010
	APM101201	1 December 2010 (Wednesday) – Workshop 3 (Re-run)	24 December 2010
	APM101202	2 December 2010 (Thursday) – Workshop 4 (Re-run)	25 November 2010
	APM101203	3 December 2010 (Friday) – Workshop 5 (Re-run)	26 November 2010
	APM101206	6 December 2010 (Monday) – Workshop 6 (Re-run)	29 November 2010
	APM101220	20 December 2010 (Monday) – Workshop 7 (Re-run)	13 December 2010

Admission Fee: HK\$ 420 per person (HKICPA members)
 HK\$ 680 per person (Non-HKICPA members)
 Payment by: Cheque no.: _____ (Bank: _____)
 Visa / Master credit card

*Cheque should be made payable to "Hong Kong Institute of Certified Public Accountants"

For payment by credit card, please fill in the following:	Card no.:																			
Cardholder's Name : (Please print)	Card Expiry Date (month/year) :																			
Date :	Cardholder's Signature :																			
FOR OFFICE USE	Auth. code no.	Handled by	Date																	

- Note:**
- Please complete the Enrolment Form and return it to the Operation & Finance Department on or before deadline, together with full payment.
 - Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
 - For credit card payment, please fax the enrolment form to 2893 9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
 - Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 working days prior to first session of the workshop, please contact Ms. Katrina Tsang at 2287-7012 or email: mcs.msce@hkicpa.org.hk
 - If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
 - No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.

Payment & Enrolment Status Enquiry: 2287-7379
e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287-7012
e-mail: mcs.msce@hkicpa.org.hk