



CPA Football Competition 2014 - 15



Dates : **Saturday, 8 November 2014** (1st match)
Matches will be held in the weekends commencing November. The completion of competition is subject to the number of teams enrolled.
(Please see tentative match schedule attached.)

Venue : Argyle Street Playground and To Kwa Wan Recreation Ground for preliminary round; Tai Wan Shan Park for quarter, semi final and final rounds.
(all are hard-surface soccer pitches)

Entry requirements

This is a 7-a-side competition and each team can register a maximum of 15 players. Institute's members, QP students and graduates as well as employees of CPA practices are welcome to form their own teams for the competition.

For details on the team requirements, please refer to the entry form.

Awards



Charles Mar Fan Cup will be awarded to the champion.

Trophies will be awarded to the 1st runner-up and 2nd runner-up.



Number of teams

The maximum number of participating teams is 24. In the event of over-subscription, the Institute will draw lots to determine which teams will participate in the competition.

The competition will be cancelled if the number of teams enrolled is below 8.

To enrol, please complete the enrolment form and return it with full payment to the Institute on or before **22 October**.

Enrolment is on a first-come-first-served basis. Your enrolment status will be confirmed by email by 24 October.

Team briefing and open draw will be held on **Tuesday, 28 October, at 7:15 pm, HKICPA, 37/F Wu Chung House.**

Entry fee

\$1,300 per team plus a deposit of \$500

See para. 3 of the "Notes on Enrolment" in respect of refund of the deposit.

Enquiries

Jenny Wu (Tel: 2287 7034) /
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Corporate and Mainland Affairs

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CPA Football Competition 2014-15 – Tentative Match Schedule

Venue: Argyle Street Playground/ To Kwa Wan Recreation Ground for preliminary round
Tai Wan Shan Park for quarter, semi final and final rounds

Final & 3/4 Place*

25 Jan 2015 (Sun)

(Day 15)

Semi Final

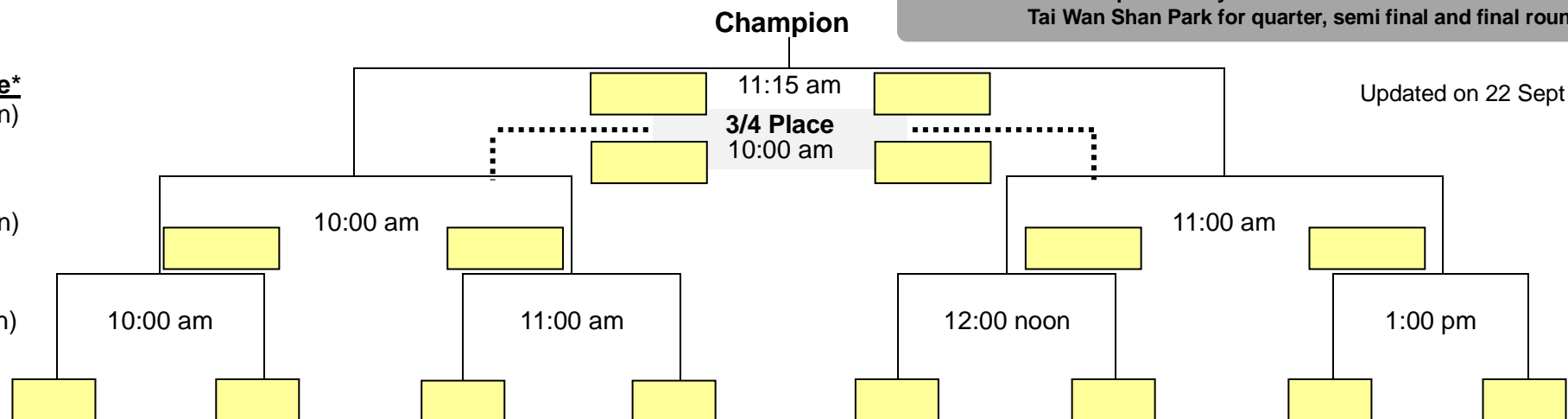
18 Jan 2015 (Sun)

(Day 14)

Quarter Final

11 Jan 2015 (Sun)

(Day 13)



	Group A	Group B	Group C	Group D	Group E	Group F
A1		B1	C1	D1	E1	F1
A2		B2	C2	D2	E2	F2
A3		B3	C3	D3	E3	F3
A4		B4	C4	D4	E4	F4

Preliminary round (8 Nov – 21 Dec 2014)

Date	8 Nov (Sat) (Day 1)	9 Nov (Sun) (Day 2)	15 Nov (Sat) (Day 3)	16 Nov (Sun) (Day 4)	22 Nov (Sat) (Day 5)	23 Nov (Sun) (Day 6)	6 Dec (Sat) (Day 7)	7 Dec (Sun) (Day 8)	13 Dec (Sat) (Day 9)	14 Dec (Sun) (Day 10)	20 Dec (Sat) (Day 11)	21 Dec (Sun) (Day 12)
1000 - 1100												
1100 - 1200												
1200 - 1300												
1300 - 1400												
1400 - 1500												
1500 - 1600												
1600 - 1700												
1700 - 1800												

The team schedule of quarter round will be decided by draw after the preliminary round.

* Prize Presentation will be held after the final match.



Corporate and Mainland Affairs
Hong Kong Institute of CPAs
 37th Floor, Wu Chung House,
 213 Queen's Road East,
 Wan Chai, Hong Kong.

Fax: 2803 4620
 Enquiries: 2287 7034 (Jenny Wu)

CPA Football Competition 2014-15

Entry Form

(Please reply on or before 22 October 2014)

Please read the **Notes on Enrolment and Team Requirements** prior to completing this form.

Team name:	_____	Team uniform colour:	_____
Team leader:	Full name: _____	Membership no.:	_____
	Phone no.¹: _____ <i>(mobile phone no. preferred)</i>	Email address:	_____
Contact person: <i>(if different from the Team Leader)</i>	Full name: _____	Membership no.:	_____
	Phone no.¹: _____ <i>(mobile phone no. preferred)</i>	Email address:	_____

List of Players

<i>Players 1 to 3 must be a HKICPA member.</i>			
<i>Players 4 to 8 must be either a HKICPA member or a HKICPA registered student.</i>			
Player's name <i>(full name in block)</i>	Membership no. / Student registration no. <i>(if applicable)</i>	HKID / Passport no. <i>(only the letter and the first 4 digits are required, e.g. Z1234xxx)</i>	Name of employing company / member practice
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Declaration

I, the Team Leader, declare that the particulars entered in the above List of Players are true and accurate, and that all named players of the team agree to observe and abide by the rules and regulations of the CPA Football Competition 2014-15.

Date: _____ **Signature of Team Leader:** _____

- (a) Please enclose two cheques upon submission of the Entry Form: (i) **\$1,300 as entry fee** and (ii) **\$500 as deposit**.
- (b) Enrolment is on a first-come-first-served basis. An email will be sent to you on 24 October to confirm if the competition will proceed and the status of your registration.

Remarks:

¹ Mobile phone will be used for communications on the event day, whereas email will be used for all general communications regarding the competition.



CPA Football Competition 2014-15

Declaration

I declare that I do not suffer from any illness/disability that renders me unfit to participate in the above activity. I will immediately notify HKICPA if, for any reason, my health subsequently renders me or may render me unfit to participate in the above activity. I fully accept that the HKICPA will then consider whether I should, in the interest of safety or the safety of the other participants, continue to be allowed to further participate in future sessions and that the decision of the HKICPA will be final.

Where referees are in place, I agree to follow the referees' instructions. I agree that this may be a verbal, visual, physical or demonstrative form of communication. I will ask for further clarification of any ambiguous and/or inaudible instructions. I understand that I will be asked to leave a session immediately if deemed to be deliberately ignoring the instructions from the referee.

Assumption of Risks and Disclaimer of Liability

As a participant in the above activity you accept that you may be exposing yourself to risk of harm due to the hazards inherent in the activity.

Team name : _____

Date : _____

Name of team member (full name in block letter)		Signature
1		
2		
3		
4		
5		
6		
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14		
15		

CPA Football Competition 2014-15

Notes on Enrolment

1. Completed entry form together with payments should be submitted to the Institute on or before the closing date of enrolment, i.e. **22 October 2014**. However, the Institute has the discretion to accept late applications as it sees fit.
2. The entry fee of \$1,300 per team is non-refundable once the enrolment is accepted.
3. Each team has to pay an additional deposit of \$500. The requirement for a deposit is intended to: (1) discourage absence from matches which will have a grave impact on the overall competition; (2) discourage any team to make unsubstantiated complaints against other teams; and (3) be used as a penalty for any team which is found guilty of breaching of the rules and regulation of the competition.

Therefore if any teams have not shown up at any scheduled matches; or made any unsubstantiated complaints; or been found guilty of breaching of the rules and regulations of the competition, they will face the consequence of having their deposit forfeited.
4. All players are required to present their HKID card or passport for identification purpose before the commencement of the match. Affinity Credit Card / HKICPA Membership Card / HKICPA Student Card are also accepted as a form of identification. The name appears on the List of Players should be identical to the name appears on the identification proof.
5. Any team player who is neither a HKICPA member nor a HKICPA QP student / graduate is required to submit a certification of employment status issued by his HR department or an authorised person of his company/firm in conformity with the Team Requirements as set out below.
6. The deadline for submission of certification of employment status is **5 November 2014**. The Institute has the right to request further particulars or proof in respect of any player's employment status as it sees fit.
7. The Team Leader is required to sign a declaration confirming that the particulars entered in the List of Players are true and accurate.
8. Should the Team Leader wish to make any changes to the List of Players that has already been submitted, he is required to submit the Application for Change of Players to the Institute before the specified deadline, with certification of employment status, if applicable. The final composition of a team must comply fully with the Team Requirements as set out below.
9. The deadline for submission of any changes to the List of Players is **5 November 2014**. No changes will be accepted thereafter.
10. Only players who have been duly registered are allowed to play in the competition.
11. Each player should sign the attached declaration form and submit it to the Institute before the competition.
12. The Institute reserves the rights to revise or amend the rules and regulations of the competition as and when required. All rules and regulations are subject to the interpretation by the Institute.
13. The Institute may change the venue and date of the competition within short notice due to unforeseen circumstances.

Team Requirements

Participating teams should fulfill the following requirements:-

- (a) There are three types of players:
 - i. HKICPA members;
 - ii. HKICPA QP students / graduates; and
 - iii. other players.
- (b) Other players refer to any persons who are neither HKICPA members nor HKICPA QP students / graduates. They must be full-time employees of the same company with one of the teammates, who is a HKICPA member.
- (c) The Institute will base on the information stated in the entry form/Change of Players List to consider if a team has complied with the requirement set out in sub-paragraph (e) below. Any subsequent change of status will not be considered for the purpose of compliance of the team requirement. Therefore, any players who expect their status to be changed after 5 November 2014 may consider using the new status to enter into the competition as long as the change will take place before **8 November 2014**, being the first match of our competition.
- (d) A team can register up to a maximum of 15 players.
- (e) In a team, there must be at least three HKICPA members and the total number of HKICPA members, or a combination of HKICPA members and HKICPA QP students / graduates, must not be less than eight.
- (f) A team must have a Team Leader who is a HKICPA member.
- (g) A player can only register for one team.

Remarks: Please note that during a match, there must be a minimum of three HKICPA members playing at any time throughout the match.

[*A **full-time employee** shall mean a person who has been working for the company for at least **six months** by the time of the first match of our competition, **8 November 2014**, during which he is bound to devote the whole or substantially the whole of his time during normal office hours to his employment. Normal hours shall mean those hours at which banks are generally open for business in Hong Kong.]