



**APPLICATION FORM FOR PC REVISION COURSES  
 FOR DECEMBER 2009 SESSION**

*You may use the mailing label above to return this form together with cheque(s).*

**Deadline: Wednesday, 23 September 2009**

Please read the related article about the functions in the Institute's webpage at [www.hkicpa.org.hk/students](http://www.hkicpa.org.hk/students) before you complete this form.

**PART A – Personal Details**

Name of Applicant: (Mr/Ms)\* \_\_\_\_\_ ( \_\_\_\_\_ )  
 (Surname first, BLOCK & Full) Chinese Name

*\* Please delete where appropriate*

- Status:  HKICPA Member (Membership No.: \_\_\_\_\_)
- HKSA/ACCA Joint Scheme Graduate (Reg. No.: \_\_\_\_\_)
- Non-HKICPA member (HKID Card No.: \_\_\_\_\_)

Day-time Contact Tel. No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

**PART B – PC Revision Course**

Please tick the course of your choice.

- PC – Tax Planning**  **PC - Law**

**PART C – Subscription for the PC Online Resources Centre**

Please indicate your choice of online access for past PC examination papers from the Institute's PC Online Resources Centre (ORC)#.

- PC – Tax Planning**  **PC - Law**

*#Service is available to applicants under Member category only. HKICPA members/students who subscribed for access right to the ORC will be notified by mail for the activation. **If you have already subscribed for the ORC at the time when you submitted the PC Registration and Entry Form, please DO NOT sign up the service here again.** Please note that access right to the ORC is valid until the examination date of the subscribed examination session. Candidates are required to re-subscribe this service for each subsequent entry to the examination session.*

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

(Please fill in the following label **CLEARLY** for mailing the confirmation / rejection slip)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
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**Revision Courses for Candidates taking the  
December 2009 Practising Certificate (“PC”) Examinations**

The Institute will offer the following 30-hour revision courses for candidates sitting the Institute’s PC Examinations in December 2009.

Course	Lecturer	Time & Date	Venue
PC – Tax Planning	Mr. Ho Chi Ming	Saturdays (2:30 pm – 5:30 pm) 10, 24 & 31 October, 7, 14, 21 & 28 November & 5 & 12 December	SCOPE Admiralty Learning Centre, 8/F., United Centre, 95 Queensway, Admiralty, Hong Kong.
		Thursday (6:30 pm – 9:30 pm) 5 November	The Joint Professional Centre Limited, Unit 1, G/F., 99 Queen’s Road Central, Hong Kong.
PC – Law	Mr. Stanley Ma	Wednesdays (7:00 pm – 10:00 pm) 7, 14, 21 & 28 October, 4, 11, 18 & 25 November & 2 & 9 December	The Joint Professional Centre Limited, Unit 1, G/F., 99 Queen’s Road Central, Hong Kong.

**Medium of instruction**

Cantonese supplemented with English handouts

**Class size**

40 candidates per course

**Lecturers**

**Mr. Ho Chi Ming**

Barrister-at-Law

**Mr. Stanley Ma**

Barrister-at-Law

PCLL HKU, LLM City University, LLB (Hons) (Lond), BA (Chu Hai College)

**Notes to applicants:**

Course fee: HK\$2,550 per subject

ORC access fee: HK\$100 per subject (If you opt to access for the past PC exam papers from Institute’s PC Online Resources Centre, **please prepare a separate cheque payment.**)

1. Cash is not accepted. **SEPARATE CHEQUE** should be used per subject entry.
2. All cheques should be made payable to “**HONG KONG INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS**”.
3. Cheques will be deposited after the enrolment confirmation slip has been issued. Cheques will be returned to unsuccessful applicants.

- Application form:
1. Applicants must use the enclosed enrolment form. Applications submitted without a completed enrolment form will not be processed.
  2. Each applicant should submit only ONE enrolment form for the course(s) they would like to enrol.
  3. Once the application is submitted, **no withdrawal of application or refund of course fee will be allowed** unless the application is rejected due to course over-subscription or cancellation.
  4. Non-Institute members enrolled for the December 2009 PC Examinations can also apply for the revision courses. However, in the event of over-subscription, priority will be given to members and students of the Institute.

Application deadline: 1. All applications must reach the Institute **on or before Wednesday, 23 September 2009.**

2. Applications which are submitted in person will be post-dated by 2 working days for processing.
3. No reservation is accepted.

Notification: 1. All applicants will be notified of application status **before Wednesday, 30 September 2009.**

2. Applicants should call the Institute at 2287 7236 or 2287 7099 **on Friday, 2 October 2009** if they have not received any notification about their enrolment.