

To: Marketing & Communications Department  
Hong Kong Institute of Certified Public Accountants  
37/F., Wu Chung House, 213 Queen's Road East,  
Wan Chai, Hong Kong.

Fax: 2803 4620  
Enquiries: 2287 7070

### List of Hong Kong CPA Practices with Business Contacts in the Mainland Request Form

We would like to include the following information about our practice in the captioned List posted in the Institute's website:

<b>Name of CPA Practice</b>	
<b>Joint Venture Accounting Practice(s) in China</b>	
<b>Representative Office(s) in China<sup>1</sup></b>	
<b>Affiliation with PRC Practice(s) in China<sup>2</sup></b>	
<b>Nature of Affiliation</b>	
<b>Exclusive / Non-exclusive</b>	
<b>Others</b>	

#### Notes

1. "Representative Office(s)" refer to those establishments set up by foreign accounting firms in accordance with the "Provisional Regulations on Representative Offices of Foreign Accounting Firms (境外會計師事務所常駐代表機構管理暫行辦法)" effective from 4 January 1996.
2. "Affiliation" refers to long-term co-operation between a local / international firm with a PRC entity which may include member firms, associate firms and other affiliates, the relationship of which is formalised by a signed written agreement.
3. Please check the "List of Hong Kong CPA practices with business contacts in the mainland" at <[www.hkicpa.org.hk/en/china-and-international/mainland-china-links-and-reference/cpa-firms-mainland/](http://www.hkicpa.org.hk/en/china-and-international/mainland-china-links-and-reference/cpa-firms-mainland/)> for the type of information included in the List.
4. Please inform the Member & Corporate Services Department of the Institute in writing or by making use of the Information Update Form at <[www.hkicpa.org.hk/en/china-and-international/mainland-china-links-and-reference/cpa-firms-mainland/](http://www.hkicpa.org.hk/en/china-and-international/mainland-china-links-and-reference/cpa-firms-mainland/)> for any change(s) to the information provided above.
5. Communication on the above request will be made via email by the Institute.

\_\_\_\_\_  
Name of Sole-Proprietor / Partner / Director\*

\_\_\_\_\_  
Email address<sup>5</sup>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\* Please delete as appropriate.