

# Workshop for audit staff and senior

## About the workshop

**Course contents  
and materials  
enhanced!**

The two-day workshop for audit staff and senior will enable the participants to:

- understand the concepts, principles and requirements of Hong Kong Standards on Auditing ("HKSA") on a standard-by-standard basis
- apply HKSA in practical situation through case studies, exercises and classroom discussion
- refresh and reinforce the auditing knowledge through examining key areas and common mistakes
- obtain guidance and support on uncertainties and questions
- obtain continuing professional development (CPD) credit hours for professional development

\*Please refer [here](#) for descriptions of competencies and ratings.

**Medium of Instruction**  
Cantonese with English terminology and handout

**Competency**  
Auditing and Assurance

**Rating**  
Foundation to Intermediate level\*

**CPD Credit Hour**  
14 hours

**Fee**  
\$ 1,680 (members / participants enrolled by HKICPA practising members)  
\$ 1,980 (non-members)

## **Programme schedule**

<u>Dates</u>	<u>Time</u>	<u>Venue</u>	<u>Application deadline</u>
27 and 28 April 2016	9:00 am to 5:00 pm	HKICPA Training Centre 27/F, Wu Chung House, Wanchai	21 April 2016
19 and 20 May 2016	9:00 am to 5:00 pm		12 May 2016

## **Contents**

The two-day workshop focuses on the conduct of small to medium-sized engagements in compliance with Hong Kong Standards on Auditing. Through instructor presentation, case illustration, classroom exercises and discussion, the course will cover:

- basic understanding of an audit conducted in compliance with Hong Kong Standards on Auditing
- risk assessment and planning process under a risk-based audit approach
- appropriate audit procedures, including tests of controls and substantive procedures for common financial statements areas
- recoding of audit work in sufficient clarity and detail
- how to deal with audit findings and/or errors
- auditing of more complex and riskier areas: accounting estimates, using the work of an expert, group audits
- common issues on the applications of financial reporting standards
- review of financial statements

The workshops will be organized in an interactive learning mode. Participants will be guided to work through case illustrations and encouraged to discuss in group.

## **Who should attend**

Professional accountant, auditor or anyone who is interested to understand the principles of HKSA and related application

- Online enrolment (for HKICPA members only): Click [here](#) or visit [www.hkicpa.org.hk](http://www.hkicpa.org.hk)
- By post or by fax: Complete the attached enrolment form and return it to the Institute together with full payment before the application deadline

# Workshop for audit staff and senior

## April and May 2016

Finance & Operations Department,  
Hong Kong Institute of CPAs  
37th Floor, Wu Chung House,  
213 Queen's Road East, Hong Kong  
Fax no: 2893-9853

**Please click here for online enrolment  
(for HKICPA members only)**



Hong Kong Institute of  
Certified Public Accountants  
香港會計師公會

Name: (\*Mr. / Mrs. / Ms.) \_\_\_\_\_ HKICPA Membership No.: \_\_\_\_\_

(if applicable)

Company name: \_\_\_\_\_

Position held: \_\_\_\_\_ Email: \_\_\_\_\_

(for enrolment confirmation purpose)

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Please mark a "✓" against the session(s) for which you wish to apply**

<input type="checkbox"/>	27 and 28 April 2016 (Wednesday and Thursday) - WAS160427
<input type="checkbox"/>	19 and 20 May 2016 (Thursday and Friday) - WAM160519

Admission Fee :  HK\$ 1,680 per person  
(for 2 days)

HKICPA members

Participants enrolled by HKICPA practising members

Practising Member Name: \_\_\_\_\_

Practising Member No: \_\_\_\_\_

HK\$ 1,980 per person (Non-HKICPA members)

Cheque (no. \_\_\_\_\_) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"

VISA / MasterCard

BOC HKICPA UnionPay card

Card Number:

Card Expiry Date (MM/YY):

Cardholder's Name (block letters):

Cardholder's Signature:

Date:

I would like to have an official receipt. (Remarks: Official receipt will be sent to your email address provided above.)

1. Please complete the Enrolment Form and return it to the Finance & Operations on or before the deadline, together with full payment.
2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
3. For credit card payment, please fax the enrolment form to 2893-9853. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
4. Confirmation of registration will be sent by e-mail. If confirmation has not been received 3 days prior to the event date, please email to [tls@hkicpa.org.hk](mailto:tls@hkicpa.org.hk)
5. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather.
6. No refund will be entertained unless your enrolment is unsuccessful or the event is cancelled due to unforeseen circumstance.
7. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in [here](#). Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please [click here](#).

**Payment & Enrolment Status Enquiry: 2287-7381**

e-mail: [finance@hkicpa.org.hk](mailto:finance@hkicpa.org.hk)

**Event Information Enquiry:**

e-mail: [tls@hkicpa.org.hk](mailto:tls@hkicpa.org.hk)

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name :	Name :
Address :	Address :