



# PATHWAYS TO ICAEW MEMBERSHIP

## Gain a competitive advantage

As a trained accountant with a professional accountancy qualification, gaining the prestigious ACA qualification and gaining ICAEW Chartered Accountant status may be open to you. The ACA from ICAEW is a world-leading chartered accountancy qualification and is recognised in practice, industry, commerce and the public sector.

Whether you are looking to develop your career or your organisation is looking to get ahead in a challenging marketplace, the professional recognition and reputation of the ACA will give you and/or your staff the competitive advantage you have been looking for.

## Act now – Pathways closes permanently to all on 11 December 2015.

### Who can apply?

To be eligible to apply, you need to meet the following criteria:

- be a full member of ACCA, CIMA, CIPFA, HKICPA\*\*, MICPA, ISCA, AICPA or CPA Australia with at least five years' full membership;
- **and** have at least five years' relevant post-qualification experience in an accounting and/or business environment since becoming a full member;
- **and** have gained your membership through the normal education and training route.

### Your application must also be supported by an eligible sponsor.

\*\* Individuals who joined HKICPA as members from the Association of International Accountants (AIA) prior to 1 June 2008 are not eligible to join ICAEW under the Pathways to Membership programme.

### Who can be my sponsor?

Each application must be supported by an eligible sponsor. Your sponsor must fit into one of the following categories:

- **An ICAEW Chartered Accountant** who has been an ICAEW member for at least five years, **and** has worked closely with you for at least three of the last five years **and** has detailed knowledge of your work during this time.
- **A member of a body with which ICAEW has a current reciprocal membership arrangement (CAI, CICA, HKICPA, ICAA, ICAS, ICAZ, NZICA or SAICA)** who has been a member of that body for at least five years **and** has worked closely with you for at least three of the last five years **and** has detailed knowledge of your work during this time.
- **Where you work in an ICAEW authorised training employer (ATE), the qualified person responsible for training (QPRT) or person responsible for training (PRT)** who is responsible for the office where you work can serve as your sponsor. This person must have been in the post for at least 12 months and will need to complete sufficient due diligence regarding your application.

If you do not have a suitable sponsor, you will not be eligible to apply for Pathways. For full eligibility criteria and sponsor requirement, please visit [icaew.com/pathways](http://icaew.com/pathways)

## What's involved?

- **Awarded based on your experience** – you'll need to complete an Examination of Experience, which you complete in your own time to fit around your existing work commitments. There is no need for formal tuition.
  - You need to register your interest online in Pathways to Membership to apply: <http://www.icaew.com/en/join-us/members-of-other-bodies/pathways-to-membership/apply-for-pathways-to-membership>
  - Once you have registered, you will have access to:
    - The application forms (for applicants living and working outside the UK only)
    - Application guidance notes
    - Sample scripts
    - Hints and tips from examiners
    - A free webinar
- **The Examination of Experience** – this is a series of questions that assess your:
  - past experience and achievements
  - planning and analytical skills
  - professional judgement
  - quality of thought
  - awareness of current and technical topics
- **Submit your application in time** – you need to submit your completed application before the required submission deadline together with the signed sponsor form, letter from your current professional body stating you are a member in good standing and the examination of experience script.

**The final submission deadlines are 03 July 2015 and 11 December 2015.** The deadline is at 5pm UK time on these dates. Late applications will not be processed. If your application is still in transit by post or courier at the time of the deadline, it will be deemed as a late entry. Therefore, to avoid disappointment, we advise all applicants to ensure their completed (hardcopy) applications arrive at our UK office at least one full week before the specified deadline. Email (scanned) applications are not accepted.

## Free support

Please contact Juni Ngai, ICAEW Hong Kong Director, by sending email to [juni.ngai@icaew.com](mailto:juni.ngai@icaew.com) or by phone at +852 6381 1687 if you are interested in applying for ICAEW membership through Pathways. We offer full support to help with your application, including free workshops. Please ask for forthcoming workshop dates and venues.

## More information

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[icaew.com/pathways](http://icaew.com/pathways)